

**Open minutes of a meeting of the**

**Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures for Oxford City Council Companies**

**on Wednesday 25 June 2025**

www.oxford.gov.uk



**SJVG members:**

Councillor Brown

Councillor Chapman

Councillor Munkonge

Councillor Linda Smith

Councillor Turner

**Officers representing the Council and/or supporting the Shareholder:**

Caroline Green, Chief Executive

Emma Jackman, Director of Law, Governance, and Strategy

Nigel Kennedy, Group Finance Director

Jonathan Malton, Committee and Member Services Manager

Clive Tritton, Director of Economy, Regeneration and Sustainability

Dr Brenda McCollum, Committee and Member Services

**Company Directors and support staff present for all or part of the meeting (see individual minutes for details):**

Kerry Kyriacou, Non-Executive Director

Jane Winfield, Non-Executive Director of OX Place, Director of OxWed, Director of BOLLP

Rosemary Farrar, Non-Executive Director

Kevin Lowry, Interim Managing Director

Tim Bacon, Interim Head of Development

David Watt, Strategic Finance Manager

Ian Cox, Non-Executive Director

Nerys Parry, Director OX Place

Emma Gubbins, Director of BOLLP

## **Guests present (members of the Companies Scrutiny Panel)**

None

### **1. Apologies for Absence**

None.

### **2. Declarations of Interest**

None.

### **3. Scrutiny comments and/or recommendations**

The Group received no comments or recommendations from the Companies' Scrutiny Panel.

### **4. Appointments to Company Boards and Joint Ventures**

The Shareholder and Joint Venture Group resolved as shareholder to:

Appoint Emma Gubbins as a Council appointed Director on the Barton Oxford LLP (BOLLP) Board, replacing Clive Tritton.

### **5. SJVG Confidentiality and private session**

The Shareholder and Joint Venture Group passed a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 to exclude the press and members of the public on the grounds that Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

### **6. Commentary on papers relating to OX Place**

The SJVG received a written report from the Group Finance Director and a verbal report from the Director of Law, Governance, and Strategy, which provided overviews on several distinct areas outlined within the update report from OX Place.

The SJVG discussed the report in private session.

The SJVG noted the contents of the report.

## **7. Oxwed Update Report**

The directors of OxWed had submitted a report to provide the SJVG with an update into the activities of the company.

The SJVG discussed the report in private session.

The SJVG noted the contents of the report.

## **8. BOLLP Update Report**

The directors of Barton Oxford LLP (BOLLP) had submitted a report to provide the SJVG with an update into the activities of the company.

The SJVG discussed the report in private session.

The SJVG noted the contents of the report.

## **9. OX Place Update Report**

The Shareholders and members of the meeting introduced themselves to the new OX Place Board members and welcomed them to their first Shareholders meeting. The new Board members introduced themselves to the SJVG.

**The Board of OX Place had submitted a report to SJVG to** report on the deep dive review of current and pending OX Place development projects.

The SJVG discussed the report in private session.

The SJVG noted the contents of the report.

### **Present for this part and the remainder of the meeting:**

Kerry Kyriacou, Non-Executive Director

Jane Winfield, Non-Executive Director

Rosemary Farrar, Non-Executive Director

Kevin Lowry, Interim Managing Director

Tim Bacon, Interim Head of Development

David Watt, Strategic Finance Manager

Ian Cox, Non-Executive Director

Nerys Parry, Director

**The meeting started at 18:00 and ended at 19:40.**

**Chair:** .....

**Date:**

**Note: the next meeting is on Thursday 6 November 2025**